

Procurement-Information:

Question	Response	URL (if applicable)
1. Does the Authority have procurement guidelines?	Yes	http://www.tompkinsida.org/?page_id=1384
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	No	
3. Does the Authority allow for exceptions to the procurement guidelines?	Yes	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	No	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	No	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?.	No	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	No	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	No	

Procurement Transactions Listing:

1. Vendor Name: Fairweather Consulting

Type of Procurement: Consulting Services
Award Process: Authority Contract - Non-Competitive Bid
Award Date: 02/09/2017
End Date: 12/31/2017
Amount: \$8,100
Amount Expended for Fiscal Year: \$8,100
Fair market value: \$81,000

Explain why the fair market value is less than the amount:

Address Line1: 124 Main Street
Address Line2: Suite 2
City: NEW PALTZ
State: NY
Postal Code: 12561
Plus 4:
Province Region:
Country: USA

Procurement Description: Business Plan Consultant

2. Vendor Name: Hancock Estabrook

Type of Procurement: Legal Services
Award Process: Authority Contract - Non-Competitive Bid
Award Date: 01/01/2017
End Date: 12/31/2017
Amount: \$5,360
Amount Expended for Fiscal Year: \$5,360
Fair market value: \$5,360

Explain why the fair market value is less than the amount:

Address Line1: 401 E. State Street
Address Line2: Suite 304
City: ITHACA
State: NY
Postal Code: 14850
Plus 4:
Province Region:
Country: USA

Procurement Description: Attorney Services to conduct SEQRA process and documents

Procurement Transactions Listing:

3. Vendor Name: Insero & Co CPAs

Type of Procurement: Financial Services
 Award Process: Authority Contract - Competitive Bid
 Award Date: 01/01/2017
 End Date: 12/31/2017
 Amount: \$7,000
 Amount Expended for Fiscal Year: \$7,000
 Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: 401 E. State Street
 Address Line2: Suite 500
 City: ITHACA
 State: NY
 Postal Code: 14850
 Plus 4:
 Province Region:
 Country: USA

Procurement Description: Audit Firm

4. Vendor Name: TCAD

Type of Procurement: Other Professional Services
 Award Process: Authority Contract - Non-Competitive Bid
 Award Date: 01/01/2017
 End Date: 12/31/2017
 Amount: \$314,000
 Amount Expended for Fiscal Year: \$314,000
 Fair market value: \$314,000

Explain why the fair market value is less than the amount:

Address Line1: 401 E. State Street
 Address Line2: Suite 402B
 City: ITHACA
 State: NY
 Postal Code: 14850
 Plus 4:
 Province Region:
 Country: USA

Procurement Description: Administrative Services

Procurement Transactions Listing:

5. Vendor Name: TRC Engineers Inc.

Type of Procurement: Consulting Services
Award Process: Authority Contract - Non-Competitive Bid
Award Date: 12/23/2015
End Date: 12/31/2017
Amount: \$8,699.96
Amount Expended for Fiscal Year: \$8,699.96
Fair market value: \$8,699.96

Explain why the fair market value is less than the amount:

Address Line1: 102 West State Street
Address Line2:
City: ITHACA
State: NY
Postal Code: 14850
Plus 4:
Province Region:
Country: USA

Procurement Description: Professional Services for an energy focus area study

Procurement Transactions Listing:

Additional Comments: