

Tompkins County Industrial Development Agency

Administration provided by Ithaca Area Economic Development

TCIDA Governance Committee
Meeting Minutes
January 12, 2021
Via Zoom

Present: Laura Lewis, Mike Sigler, Rich John, Heather McDaniel, Ina Arthur (recording)

The committee met to review the 2020 TCIDA/TCDC Board Self evaluation summary report. The Summary report was based on the confidential answers from all seven directors to the annual board summary. The annual board self evaluation is a NYS PAAA requirement. The summary results are sent to the Authority Budget Office and also posted on the IDA's website.

The committee reviewed and discussed each question's answers in order to identify items of concern from board members. The following are areas open to improvement:

- Setting clear and measurable performance goals – the community needs to have a clear understanding of what the TCIDA does and can do. Ongoing education for the community is key. The policies developed and adopted should outline the goals of the organization.
- Individual board directors should take responsibility for communicating with other directors and administrative staff.
- Individual board directors should be responsible for coming to meetings prepared to discuss based on information provided prior to the meeting.
- Board directors should have a good sense of what "hat" they are wearing when serving on the board.

As a whole there were 100 individual answers that agreed with the evaluation statements and 12 that disagreed.