

# Tompkins County

## Industrial Development Agency

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Administration provided by Ithaca Area Economic Development

**Governance Committee Meeting Minutes**  
**October 25, 2022 1:30 PM**  
**IAED Offices**  
**119 E. Seneca Street, Suite 200**  
**Ithaca NY**

Members present: Faith Vavra, Mike Sigler (via zoom)

Members excused: Rich John

Staff present: Heather McDaniel, Ina Arthur (IAED), Russ Gaenzle (Harris Beach via zoom)

Heather McDaniel reviewed the public meeting video conference policy for both the TCIDA and TCDC. These policies allow board members to attend meetings remotely (via video conference) when there are extraordinary circumstances. If a board member attends via video conference in a public location that has been identified and that is open to the public, that member may count towards quorum and may vote. If a board member attends via video conference in a private location that is not open to the public, that member will not count towards quorum but may vote.

Faith Varva asked for clarification on the public location. If the public can be accommodated at the public location (such as a conference room at City Hall), then the member may count towards quorum and may vote.

The policy also outlines that the entity administrator and board chair must make the determination if extraordinary circumstance criteria are met and then notice must be posted on the entities website of the member attending via video conference and the location as soon as possible.

It was the sense of the committee members present that these policies should be recommended for approval to the TCIDA and TCDC boards.

Heather McDaniel reported that the IDA's policies are being reviewed by Bob Ryan of Harris Beach.

Heather McDaniel also updated the committee that the IDA's Enhanced Energy Incentive Policy will be updated soon. The policy was designed to be tied to the City of Ithaca's energy code and to incentivize a higher level of energy savings than the code. The language and dates need to be adjusted as the City's final energy code was delayed by COVID and the IDA's policy is out of sync.

The meeting was adjourned at 2:00 pm.