

Tompkins County

Industrial Development Agency

Administration provided by Ithaca Area Economic Development

Governance Committee Meeting Minutes
December 1, 2022 2:30 PM
IAED Offices
119 E. Seneca Street, Suite 200
Ithaca NY

Members present: Mike Sigler, Faith Vavra, Rich John

Staff present: Heather McDaniel, Ina Arthur (IAED)

Heather McDaniel reviewed the updated Ethics and Conflict of Interest policy the TCIDA. The IDA does have an existing ethics policy. However, a review by Bob Ryan of Harris Beach indicated that the policy would need to be updated in line with NYS Public Officers Law.

Rich John made a motion to approve the updated TCIDA Ethics and Conflict of Interest Policy and recommend approval to the full IDA Board. Mike Sigler seconded the motion. The motion was approved 3-0.

The committee recommended appointing Heather McDaniel, Administrative Director, as the ethics officer.

Heather McDaniel reported that counsel also reviewed the annual Authority Budget Office (ABO) website guidance check list against the TCIDA website. The IDA is in compliance with all the items on the list. A broken web link to the authorizing law was corrected. This outcome is a testament to the IDA's commitment to transparency.

Rich John made a motion to approve the minutes from the October 25, 2022 committee meeting. Faith Vavra seconded the motion. The motion was approved 3-0.

Heather McDaniel stated that the IDA's enhanced energy policy will be review and updated soon.

The meeting was adjourned at 2:56 pm.